

## PROFESSIONAL STAFF POSITIONS

The Board of Education may, upon the recommendation of the superintendent, employ professional staff, assistant principals, principals, directors and other supervisory personnel as may be required for the accreditation of the schools and to accomplish the district's goals and objectives.

The term "professional staff" will be used to designate positions that legally require a certificate issued by the Department of Elementary and Secondary Education (DESE) or that have been designated by the district as "professional" positions in the relevant job descriptions. Positions not designated as "professional" will be considered "support staff" positions for the purposes of Board policies.

The superintendent will maintain a comprehensive and current set of job descriptions for all positions in the district. Job descriptions shall be available in the office of the superintendent during regular business hours.

The superintendent or designee shall have general responsibility for coordinating the employment of all professional staff and maintaining adequate personnel records. The superintendent or designee will assign all professional staff one or more immediate supervisors who will provide training, direction and performance evaluations.

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***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted:

Revised:

Phelps Co. R-III School District, Edgar Springs, Missouri